



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	
	MUMBAI PRADESH ARYA VIDYA SABHA'S GURUKUL COLLEGE OF COMMERCE
♦ Name of the Head of the institution	Dr. Nandita Roy
♦ Designation	Principal
♦ Does the institution function from its own campus?	Yes
♦ Phone no./Alternate phone no.	02225015688
♦ Mobile no	9321784236
♦ Registered e-mail	<u>gccghatkopar@gmail.com</u>
♦ Alternate e-mail	<u>profabaig@gmail.com</u>
♦ Address	Tilak Road, Ghatkopar East, Mumbai-400077
♦ City/Town	Mumbai
♦ State/UT	Maharashtra
♦ Pin Code	400077
2.Institutional status	
♦ Affiliated /Constituent	Affiliated
♦ Type of Institution	Co-education
♦ Location	Urban
♦ Financial Status	Self-financing
♦ Name of the Affiliating University	University of Mumbai
♦ Name of the IQAC Coordinator	Dr. Asif Baig

Annual Quality Assurance Report of MUMBAI PRADESH ARYA VIDYA SABHA'S GURUKUL COLLEGE OF COMMERCE

♦ Phone No.	02225015688				
♦ Alternate phone No.	9820397771				
♦ Mobile	9867414615				
♦ IQAC e-mail address	gurukuliqac@gmail.com				
♦ Alternate Email address	gccghatkopar@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2023/03/GCC-AQAR-2021-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
♦ if yes, whether it is uploaded in the Institutional website Web link:	https://gurukulcollegeofcommerce.com/wp-content/uploads/2023/08/Academic-Calendar-22-23-2.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.22	2017-18	12/09/2017	11/09/2022
6.Date of Establishment of IQAC					
			05/04/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> ◆ Upload latest notification of formation of IQAC 	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/IQAC-Composition-2022-2023.pdf	
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> ◆ Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> ◆ If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded https://gurukulcollegeofcommerce.com/wp-content/uploads/2023/08/IQAC-Meeting-Minute-2022-23-1.pdf	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> ◆ If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Regular meeting with management (CDC), IQAC, H.O.D, and staff members were conducted to plan various activity throughout the year.		
Academic Calendar was prepared well in Advance and was informed accordingly to faculty members.		
Various Audits including ISO certification were initiated and processed for the academic year.		
Faculties were encouraged to enhance and upgrade profession development by attending orientation and refresher Programme.		
Encourage research culture among faculties by organizing session on research writing.		
Faculty and Students Exchange programme was conducted.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Academic and Admin Audit	To review about college from different stake holders for quality improvement
Training Programmes	Hands on Experience to faculties & students
Faculty Development Programmes	To upgrade faculty about current market trend and to enhance teaching and other skills among faculty
Student Journal Shodh Sagar with ISBN number to be published to enhance research culture among students	Foster Critical thinking & Analytical skill through hands on learning
Signing MOU's for overall growth of the institution	MOU's were signed with Techno-serve for providing training to enhance employability skills 2. MOU with Consumer Guidance Society of India for creating awareness about consumer rights
Strengthening Placement by providing training to students	Enhanced communication skills, Improved confidence and more open approach to face challenges

13. Whether the AQAR was placed before statutory body?	Yes
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♦ Name of the statutory body

Name	Date of meeting(s)
COLLEGE DEVELOPMENT COMMITTEE (CDC)	29/11/2023

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2021-22	12/12/2022

15. Multidisciplinary / interdisciplinary

1. **Academic Format:** The college follows the Choice Based Credit System (CBCS) for all its programs, as mandated by the University of Mumbai.
2. **Interdisciplinary Approach:** The institution offers programs that integrate courses or modules from various fields, providing students with a global perspective on their area of study.
3. **Add-on Certificate Courses:** In the previous year, the college organized 11 interdisciplinary Add-on Certificate Courses, which were open to students from any program.
4. **Open Courses:** All students have the opportunity to explore topics related to the environment, gender issues, and professional ethics through courses that are open to all programs.

This approach not only enriches the learning experience but also prepares students for a more holistic understanding of their fields and the world around them.

16. Academic bank of credits (ABC):

1. **Flexible Education System:** NEP 2020 introduces a flexible higher education system with multiple entry and exit points, allowing students to customize their learning paths towards a degree, diploma, or certificate.
2. **Lifelong Learning:** This approach promotes lifelong learning by enabling students to start, pause, and resume their education at any time, from anywhere, and at any level.
3. **Academic Bank of Credits (ABC):** The ABC will facilitate this process through an online, centralized system of credit accumulation, enhancing student mobility.
4. **Benefits for Urban Students:** This feature is particularly beneficial for urban students who may need to temporarily leave their education to support their families or engage in employment, reducing the dropout rate in higher education.
5. **Institute's Preparedness:** The institute is fully prepared to implement the ABC system once NEP 2020 is adopted by the Government of Maharashtra and the University of Mumbai.

6. Student Registration: Accordingly, students have registered on the ABC portal.

This initiative will greatly enhance the flexibility and accessibility of higher education, making it more adaptable to the needs of a diverse student population.

17.Skill development:

1. Skill-Focused Education: Skill development is a core priority in the higher education system at your institute. Every program emphasizes problem-solving skills, experiential learning, and participatory learning.
2. Real-World Application: This approach empowers students to apply and demonstrate their skills in real-world situations, preparing them to tackle similar challenges in their future careers.
3. Certificate Courses: To enhance skill development, the institute offers certificate courses that integrate various skill components. Notable examples include:
 - Digital Marketing
 - Advanced Excel
 - Tally ERP
4. Broad Skill Set: In addition to technical skills, the institute fosters a broad range of competencies, including:
 - Critical thinking
 - Creativity
 - Communication
 - Environmental awareness and action
 - Community engagement
 - Service

By focusing on these areas, your institute is not only preparing students for successful careers but also empowering them to make a positive impact on society and the environment.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. Indian Languages and Culture: Your college incorporates the teaching of Indian languages and promotes Indian culture and traditions.
2. Yoga Instruction: In collaboration with a local organization, the college offers yoga instruction.
3. Certificate Course on Yoga & Moral Ethics: The college has conducted a Certificate Course on Yoga & Moral Ethics.
4. International Yoga Day: The college celebrated International Yoga Day, emphasizing the importance of yoga for holistic well-being.
5. Cultural Days and Activities: The college observes:
 - Matrabhasha Diwas (Mother Language Day)
 - National days such as Independence Day, Republic Day, and Maharashtra DayThese observations include theme-based cultural activities.
6. Spoken Sanskrit Course: The college conducted a special course on Spoken Sanskrit for students.

These initiatives not only help students connect with their cultural heritage but also promote holistic development and well-being.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. IQAC Guidance: The Internal Quality Assurance Cell (IQAC) provided necessary guidance on developing Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs).
2. Student Orientation: During the Induction Day program, known as Deeksharambh, students were oriented to Outcome Based Education (OBE).
2. Faculty Training: Throughout the year, various workshops, webinars, and seminars were conducted to train faculty on developing COs, POs, and PSOs aligned with industry standards and employability skills.

3. Clear Communication: These outcomes were clearly communicated to students, setting expectations for the end of the semester or academic year.

4. Evaluation Methods: The college tracks the attainment of COs, POs, and PSOs through a combination of formative and summative evaluation methods tailored to each program.

By focusing on OBE and providing clear guidance and training, your college is helping students understand what they should know and be able to do by the end of their programs, thereby enhancing their employability and overall competence.

20.Distance education/online education:

1. Integration of ICT: ICT is integral to teaching and learning at our institution.

2. Blended Learning: The institution conducts both online and offline lectures to deliver the curriculum effectively, ensuring a blended learning approach.

3. E-Learning Facilities: The library provides e-learning facilities to support students' learning needs.

4. SWAYAM Portal and Courseware: Students are oriented towards the SWAYAM portal and various courseware, which offer a wide range of educational resources and courses.

By incorporating these technologies and platforms, your institution is providing students with flexible and accessible learning options, helping them stay engaged and up-to-date with their studies.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	06
File Description	Documents
Data Template	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/1.1.xlsx
2.Student	
2.1 Number of students during the year	2293
File Description	Documents
Institutional Data in Prescribed Format	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/2.1-Student-List.xlsx
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	0
File Description	Documents
Data Template	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.1.2-Data-Template.xlsx
2.3 Number of outgoing/ final year students during the year	697
File Description	Documents
Data Template	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/2.3-Number-of-Outgoing-final-year-students.xlsx
3.Academic	
3.1 Number of full time teachers during the year	29
File Description	Documents
Data Template	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/3.1-Copy.xlsx
3.2 Number of sanctioned posts during the year	33

File Description	Documents
Data Template	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/3.1-Copy.xlsx

4. Institution	
4.1 Total number of Classrooms and Seminar halls	20
4.2 Total expenditure excluding salary during the year (INR in lakhs)	142.22
4.3 Total number of computers on campus for academic purposes	197

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

1. Curriculum and Delivery:
 - The college follows the curriculum set by the University of Mumbai, which has a standard framework and a well-planned approach to curriculum delivery.
 - The curriculum emphasizes practical skills, industry relevance, and the Indian Knowledge System.
 - Modules are well-distributed and developed, with student's assigned projects that align with the curriculum's objectives.

2. Timetable and Planning:
 - The IQAC and Timetable Committee prepare individual, class-wise, and consolidated timetables.
 - The Head of Department (HOD) reviews academic plans to ensure there is no overlapping of activities.
 - The academic calendar is drafted under the guidance of the IQAC and finalized after consultation with various committees, including the Examination Committee. It is made available on the college website and notice boards.

3. Experiential Learning: The college provides experiential learning through study tours, field visits, workshops, exhibitions,

seminars, and projects. Continuous evaluation of students through internal and external examinations helps in providing guidance and remedial coaching if necessary.

4. Career Guidance: The college offers career guidance and coaching for competitive exams, aiding student progression.
5. Holistic Growth: The college ensures a well-rounded educational experience that balances academic rigor with practical application, promoting holistic growth.

This approach not only prepares students academically but also equips them with the skills and experiences needed to succeed in their future endeavors.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.1.1-1-Academic-Calendar-Tentative-Plan-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Academic Framework and Planning:

- The University provides a comprehensive academic calendar with a schedule for all exams throughout the academic year.
- The Principal, IQAC, and staff play a key role in reviewing and finalizing various aspects of the academic plan.

2. Student Support:

- Remedial coaching is provided to students who require additional help based on their internal exam performance.
- The college takes a proactive approach to supporting weaker students and also guides high-performing students to help them achieve their academic goals.

3. Faculty Development and Feedback:

- The IQAC organizes orientation programs for faculty members.
- The Principal and IQAC members regularly interact with students to gather feedback on curriculum delivery.

- 4. Continuous Evaluation:**
- Continuous evaluation of students' performance provides timely guidance and ensures further improvement.
 - Centralized internal examinations and class tests are conducted, supported by a combination of online tools and resources.
- 5. Performance Monitoring:** Continuous monitoring of student performance ensures timely guidance and support.
- 6. Career Guidance:** Career counseling and coaching for various competitive exams are provided to aid student progression.

This comprehensive approach ensures that students receive the support and guidance they need to succeed academically and prepare for their future careers.

File Description	Documents
Upload relevant supporting document	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/INDEX.docx
Link for Additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Academic-Calendar-University-Term-Plan-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Faculties-Participation-2022-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Data-Template-Faculties-Participation.xlsx

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/UG-Syllabus.pdf
Minutes of relevant Academic Council/ BOS meetings	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/PG-Syllabus.pdf
Institutional data in prescribed format (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Data-Template-Programme-Details.xlsx

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Add-on-Photographs2022-23.pdf
Brochure or any other document relating to Add on /Certificate programs	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/INDEX-1.docx
List of Add on /Certificate programs (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Data-Template-1.2.1-1.2.2.xlsx

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2134

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/INDEX-2.docx
Details of the students enrolled in Subjects related to certificate/Add-on programs	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Students-Enrollment-List-2022-23.xlsx

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Curriculum and Programs:

- The college adheres to the curriculum set by the University of Mumbai.
- To enhance the student experience, the college organizes various programs on themes such as Gender Equality, Environmental Sustainability, Human Values, and Professional Ethics.

2. Cross-Cutting Issues:

- These programs focus on cross-cutting issues like gender equality, human values, and environmental sustainability, enriching the students' overall experience.

3. Emerging Needs:

- The college addresses emerging needs through various programs, including awareness days, seminars, and guest lectures.

4. Women Development Cell (WDC):

- The WDC plays an active role in promoting gender equality among both staff and students.
- The WDC ensures the well-being of female students and staff, offering strong support.
- The WDC offers a self-defense course for female students and engages them in activities like field visits and project work.

5. Environmental Studies:

- The subject "Environmental Studies" addresses issues related to Environmental Science, Natural Resources, Ecosystems, Biodiversity, Pollution, Social Issues, and Population.

6. National Service Scheme (NSS) Unit:

- The NSS unit motivates students to participate in tree planting, blood donation camps, and cleanliness drives.
- The NSS unit organizes a special 7-day residential camp for students to raise awareness about the issues faced by rural India.

By focusing on these areas, your college is not only providing a comprehensive education but also fostering a sense of social responsibility and community engagement among students.

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Photographs.pdf
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/INDEX-3.docx

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

06

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.3.2-Data-Template-Internship.xlsx
Programme / Curriculum/ Syllabus of the courses	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.3.2-1-Project-details-2022-23.pdf
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Template-Project-Details-2022-23.xlsx

1.3.3 - Number of students undertaking project work/field work/ internships

1348

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Internship-Details-2022-23.pdf
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.3.2-Data-Template-Internship.xlsx

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	https://gurukulcollegeofcommerce.com/wp-content/uploads/2023/08/Feedback-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.4.1-3-Feedback-Action-Taken-Report-6.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/1.4.1-3-Feedback-Format.pdf
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Feedback-2022-23 merged.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
792	
File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.1.1.1-Enrolment-list-published-by-HEI.pdf
Institutional data in prescribed format	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.1.1.1-Student-List-2022-23.pdf

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

408

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/minority-certificate_pagenumber.pdf
Number of seats filled against seats reserved (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.1.2-Data-Template.xlsx

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Personalized Attention

- **Mentorship Programs:** Pair students with mentors who can provide guidance and support tailored to their individual needs.
- **Regular Check-ins:** Schedule regular interaction with students to discuss their progress and address any concerns.

Formative Assessments

- **Variety of Assessment Tools:** In addition to Google tests, consider using quizzes, projects, and presentations to assess understanding.
- **Immediate Feedback:** Provide timely feedback on assessments to help students understand their strengths and areas for improvement.

Support for Slow Learners

- **Tutoring Sessions:** Offer special guidance after-college hours.

Challenges for Advanced Learners

- **Advance learners** are provided with special guidance with regards to paper solving techniques, how to score better and also additional book facilities from departmental library.

Parental Involvement :

- **Parent's-Teacher's Meeting :** Semester wise PTA meeting is organized to discussed the progress of their ward.

Additional Initiatives :

- **Extracurricular Activities:** Encourage participation in clubs,

sports, and other extracurricular activities to foster well-rounded development.

- **Cultural Sensitivity:** Ensure that the curriculum and teaching methods are culturally sensitive and inclusive of diverse backgrounds.

Feedback and Continuous Improvement

- **Student Feedback:** Regularly collect feedback from students to understand their experiences and make necessary adjustments.
- **Professional Development:** Offer continuous professional development opportunities for teachers to stay updated with the latest teaching methods and technologies.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Advance-Slow-Learner-2022-23.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2293	29

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Student-Fulltime-Teacher-ratio.pdf

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution fosters a dynamic and comprehensive learning environment that develops students' confidence and competencies.

1. Active Participation:

- **Competitions:** Students engage in various competitions.
- **Seminars:** Participation in seminars to broaden knowledge.
- **Cultural Events:** Involvement in cultural activities.
- **Co-curricular Activities:** Other activities that complement academic learning.

2. Research and Publication:

- Research Papers: Students are encouraged to write and publish research papers.
- Shodhsagar: Notable research works are published in the college's annual research magazine.

3. Experiential Learning:

- WDC, NSS, DLLE, and Literary Club: Participation in these clubs fosters hands-on learning, collaborative problem-solving, and critical thinking.
- Projects: Engaging in projects to apply theoretical knowledge.
- Guest Lectures and Expert Talks: Learning from industry experts and guest lecturers.

4. Modern Pedagogy:

- Contemporary Teaching Methods: Embracing modern teaching techniques.
- Support for Faculty and Students: Well-equipped to support both teaching staff and students.

5. Internships:

- Practical Experience: Gaining experience through internships in various sectors such as consultancy services, chartered accountants, BPOs, banks, and retailers.

6. Interactive Teaching:

- Interactive Lectures: Making lectures interactive and encouraging student input.
- Skill Development: Focusing on skill development through various means:
 - Practice Papers: Preparing students through practice exams.
 - Assignments: Regular assignments to reinforce learning.
 - Research Activities: Engaging in research to deepen understanding.
 - Skill Enhancement Courses: Courses like "Campus to Corporate" to bridge the gap between academic and professional worlds.

By integrating these diverse avenues, the institution aims to create a dynamic and comprehensive learning environment that develops students' confidence and competencies.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.3.1-Link-Index.docx
Link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Photographs.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has taken significant steps to enhance digital education and boost students' competency in the contemporary digital environment. Here are the key aspects of their ICT (Information and Communication Technology) integration:

Infrastructure :

1. Classrooms : Equipped with projectors and microphones to facilitate multimedia learning.
2. Examination Room : Features a dedicated Copier Machine, Desktop, Printers and CCTV Camera for efficient exam administration.
3. Auditorium : Outfitted with a music system, and portable projector for multimedia presentations and events.
4. Wi-Fi Connectivity : Available throughout the campus to ensure seamless internet access for all students and faculty.

Teaching Methods :

1. Blended Learning : Teachers use both traditional and modern ICT tools to impart knowledge, ensuring a diverse learning experience.
2. Online Teaching : The college has adopted online teaching methods when necessary, such as during remote learning periods.

Teacher Training :

ICT Training : Teachers are trained in the effective use of ICT facilities to ensure they can leverage technology to enhance their teaching methods.

Benefits of ICT Integration :

1. **Wider Learning Opportunities:** Successful integration of ICT in education enables wider learning opportunities, making education more accessible and dynamic.
2. **Enhanced Teaching-Learning Process :** The use of ICT tools enhances the teaching-learning process, making it more interactive and engaging.

By combining traditional and modern ICT tools, the college ensures a comprehensive and effective learning experience for students, preparing them for the digital age.

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File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/student-resources/
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.3.1-IT-facility-photos-CCTV-camera-photo.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.2.1-LINK-INDEX.docx
Circulars pertaining to assigning mentors to mentees	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Mentor-Mentee-List-2022-23.pdf
Mentor/mentee ratio	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Student-Fulltime-Teacher-ratio.pdf

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.4.1-2.4.3-Expreience-of-Fulltime-Teachers-1.xlsx
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Teachers-appointment-Letter.pdf
List of the faculty members authenticated by the Head of HEI	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.4.1-Post-Sanctioned-by-management-1.pdf

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.4.2-list-of-teachers-with-PhD.pdf
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.4.2.xlsx

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/service-book-1.pdf
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.4.1-2.4.3-Expperience-of-Fulltime-Teachers-1.xlsx

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows a structured and transparent approach to internal evaluation, adhering to the rules and regulations set by the University of Mumbai. Here are the key aspects of their internal assessment process:

Communication :

All exam-related information is communicated well in advance through the college website, notice boards, and classroom announcements.

Marking Scheme:

Undergraduate (UG) Courses :

- Total IA Marks: 25
- Allocation :

- 20 marks : Based on the student's performance in internal exams.
- 5 marks : Based on assignments, attendance, and class participation.

Postgraduate (PG) Courses :

Total IA Marks : 50

Allocation :

- 20 marks: Based on the student's performance in internal exams.
- 30 marks: Based on assignments (10 marks), presentations (10 marks), attendance, and overall participation (10 marks).

Implementation :

- **Transparent Evaluation:** The College maintains a transparent and robust internal evaluation system.
- **Regular Meetings:** Meetings are held regularly with the exam committee and faculty to ensure effective implementation of the evaluation process.

Orientation : At the entry level, students are oriented about the examination and assessment pattern as per University of Mumbai norms.

By adhering to these guidelines, the college ensures a fair, transparent, and effective internal evaluation process for all students.

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/examination/
Link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.5.2-Exam-and-orientation.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established a system to address the concerns of students who miss periodic examinations and to handle grievances related to examinations. Here are the key aspects :

Handling Missed Examinations :

- **Medical Reasons :** Students who miss exams due to medical reasons are given a fresh chance to give the exam.

- **Extracurricular Activities** : Students attending cultural events, sports, NSS (National Service Scheme), and DLLE (Department of Lifelong Learning and Extension) activities at university, state and national level are also provided with an opportunity to take the missed exams.

Grievance Handling and Examination Rules :

- **Grievance Addressal** : Grievances are addressed in accordance with the rules set by the University of Mumbai.
- **Transparency** : The college website provides access to all rules and regulations related to both internal and external examinations, ensuring transparency and easy reference for students.

By implementing these measures, the college aims to support students and handle their concerns fairly and efficiently, ensuring that no student is disadvantaged due to genuine reasons for missing examinations.

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.5.1-Re-Exam-for-Medical-Cases.pdf
Link for additional information	https://gurukulcollegeofcommerce.com/examination/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college aligns with the University of Mumbai guidelines by integrating program outcomes and course outcomes into all its educational offerings. Here's how the college ensures effective communication and reinforcement of these outcomes:

Communication Channels :

1. **Prospectus** : Detailed information about program and course outcomes is included in the college prospectus.
2. **Principal's Addresses** : The Principal communicates these outcomes during addresses to students.
3. **Institute's Website** : The college website serves as a central hub for accessing information about learning outcomes.

Faculty Involvement : Faculty members consistently reinforce program and course outcomes during their lectures and classroom discussions.

Student Orientation :

- **Orientation Programs :** Students are introduced to course outcomes through orientation programs.
- **Classroom Discussions :** Regular classroom discussions help students understand the relevance and importance of these outcomes.
- **Expert Lectures :** Guest lectures by experts provide additional insights into how course outcomes are applied in real-world scenarios.

Alumni Engagement : The college engages with successful alumni who share their experiences and provide insights into how specific courses and outcomes have shaped their careers. This helps current students understand the practical applications and long-term benefits of their education.

By utilizing these methods, the college ensures that learning outcomes are deeply embedded in its vision, mission, and objectives, providing students with a clear understanding of what they are expected to achieve through their educational journey.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/POs.pdf
Paste link for Additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2021/03/Programme-OutcomesNew.pdf
Upload COs for all Programmes (exemplars from Glossary)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/COs-for-All-Programmes.pdf

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college employs a comprehensive approach to regularly evaluate student performance and measure the attainment of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). Here are the key methods used:

Examinations :

1. **University Examinations :** Conducted Third year examination by the University of Mumbai to assess overall student performance.
2. **Term End and Internal Exams :** Regular internal exams to monitor progress and identify areas for improvement.

Assignments : Assignments given to students to complete at home, which are evaluated by faculty.

Evaluation of Add-On/Certificate Courses : Students enrolled in Add-On/Certificate Courses offered by the institution are evaluated by the institution itself.

Methods of Measuring Attainment :

1. **Annual and End-Semester University Examinations :** Used to measure program outcomes based on course attainment levels.

2. **Internal and External Assessment :**

- **Internal Assignments :** Aligned with POs and respective subjects to ensure continuous evaluation.
- **External Assessment :** Conducted by external examiners for project viva-voce to provide an unbiased evaluation.

Examination Patterns : The college conducts examinations in semester patterns to measure program outcomes effectively.

By employing these methods, the college ensures a robust and comprehensive evaluation system that measures the attainment of POs, PSOs, and COs, providing a clear picture of student performance and progress.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.6.2-Course-Outcome-Attainment-Evaluation.pdf
Paste link for Additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2021/03/Programme-OutcomesNew.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

430

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/2.6.3.xlsx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/2.6.3-Sample-Result.pdf
Paste link for the annual report	https://gurukulcollegeofcommerce.com/wp-content/uploads/2024/01/ANNUAL-REPORT-22-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Feedback-2022-23 merged.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.00

File Description	Documents
Any additional information	Nil
e-copies of the grant award letters for sponsored research projects /endowments	Nil
List of endowments / projects with details of grants(Data Template)	Nil

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.1.2-Documents.pdf
Institutional data in prescribed format	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.1.2-.xlsx

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **The institution collaborates through MOUs with institutions for Internships and Consumer Awareness activities and offer certificate programs. Academic mentors, Alumni are called as a judge in various events. The students are also introduced to the knowledge and experience of Corporate Industry by the experts through various Seminars, workshops, guest lectures that promote entrepreneurship. Research, innovation and extension activities are one of Important areas of the college and indicators of academic excellence.**
- **College has its own Annual National level Student Research Journal, Shodh Sagar, as an initiative for creation and transfer of knowledge**

- Faculty present and publish Research papers at National and International levels
- The college conducts various activities on research methodology and promoting entrepreneurial skills among youth.
- Participation of students encouraged in the Intercollegiate Avishkar Research Convention organized by University of Mumbai to enhance their research skills.
- Various sessions on Intellectual Property Rights, Financial Literacy, Career guidance, Consumer Awareness and Social issues.
- Students are encouraged to join internships in various organizations and institutions to get practical knowledge in the workplace.
- Collaborations with institutions like Shri Shikshayatan College, Kolkata. Smt. P.N. Doshi Women's College of Arts, Commerce & Home Science, Consumer guidance Society of India(NGO), Gurukul Centre of Special Children for Social Outreach Programme.
- College has its own Annual National level Student Research Journal, Shodh Sagar, as an initiative for creation and transfer of knowledge.
- Various sessions on Intellectual Property Rights, Financial Literacy, Career guidance, Consumer Awareness and Social issues.
- Students are encouraged to join internships in various organizations and institutions to get practical knowledge in the workplace.
- Facility of e-library due to personal account in INFLIBNET and QR Scanner enabled.
- To promote the research environment in the college, the students and faculty members are motivated to carry out various inhouse research Seminars FDP and SDP.
- Faculties are encouraged to Publish Research Papers in Various Journals. College publishes its Annual PEER REVIEWED Students Research Journal SHODH SAGAR (ISSN Numbered) .
- Project work is an integral part of all postgraduate & Self Financing programs these are mentored by faculty members.
- Campus interviews were conducted

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.2.1-Index.docx
Paste link for additional information	https://www.researchdirections.org/archivedetails.php?date=2022-04-14&Type=Direction&Volume=13&Issue=2

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/GYANODAYA-2022-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Research-Cell-Activity-.pdf
List of workshops/seminars during last 5 years (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.2.2_1688784891_11701.xlsx

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

01

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/UGC-Papers-.pdf
List of research papers by title, author, department, name and year of publication (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.3.1.xlsx

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

10

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Faculty-Research-Papers-.pdf
List books and chapters edited volumes/ books published (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.3.2.xlsx

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Students are exposed to experience to inculcate leadership qualities through value based activities in the neighbourhood:

1. NSS volunteers participated in Two Wheels One Life activity organised by NGO United Ways in Ghatkopar.
2. NSS unit has conducted various activities like Tree Plantation, Rakhi Selling, Police Station Cleaning.
3. Volunteers supported local Traffic Police to manage Heavy Traffic during the Ganesh Visarjan festival and Election Day.
4. Street play & Rallies were performed by NSS volunteers on social issues etc in locally adopted area.
5. Awareness created by NSS Unit PM Jan Dhan and Ujjwala Yojana Awareness , Electronic mode of Payment (GPay,BHIM UPI, Paytm, Phonepe), Polio Vaccination Drive.
6. Celebration of Days & Raksha Bandhan with Public Servants at Ghatkopar Bus stop and Ghatkopar Railway station.
7. Teaching Art and Craft to underprivileged children during Diwali festival in the local vicinity of Ghatkopar area & Stray Dog feeding at College Vicinity.
8. A Session on Waste Management at VES College of Commerce Chembur.
9. 30 hours ADD ON Course on Social Outreach Programme with Gurukul Centre for Special Children & Dance and Puppet Show was organised for them.
10. DLLE volunteers helped the special children of Urmi Foundation (NGO at Chembur) conduct various activities for Sports and Annual Day.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/NSS-Activity-Report-Final-22-23.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.1-pics.pdf

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Awards-22-23-1-1.docx
Number of awards for extension activities in last 5 year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.2.xlsx
e-copy of the award letters	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Awards-22-23.pdf

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/NSS-Activity-Report-Final-22-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.3-pics.pdf
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.3.xlsx

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year	
3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year	
586	
File Description	Documents
Report of the event	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/NSS-Activity-Report-Final-22-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.3-pics.pdf
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.4.3-1.xlsx
3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
03	
File Description	Documents
e-copies of related Document	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/FEP-SEP-and-Collaboration.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.5.1-pics-for-website-.pdf
Details of Collaborative activities with institutions/industries for research, Faculty	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.5.1.xlsx
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
01	

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/FEP-SEP-and-Collaboration.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/mou-list-3.5.1.docx
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/3.5.2.xlsx

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute offers a range of facilities, including spacious classrooms, an auditorium, IT labs with internet access, and a well-stocked library. Most classrooms and key areas on campus are monitored by CCTV cameras and equipped with Wi-Fi connectivity. The library houses an extensive collection of over 18,000 books, including course textbooks aligned with the university's current syllabus, reference materials, and general reading books for both students and faculty. It also provides access to a wide array of journals and online databases, supporting academic research and learning.

The computer lab is equipped with multiple desktop computers for teaching computer-related programs, and sufficient computers are available throughout the campus for student use. The institute boasts a high-speed internet connection with a bandwidth of 300 MBPS, along with a separate 10 MBPS leased line dedicated to the Exam Strong Room. Furthermore, the library is automated using Liberty software, ensuring efficient access to resources. The institution has about 2,293 students enrolled in B.Com, BAF, BBI, BMS, and M.Com programs, offering ample resources to support e-learning initiatives. Additionally, computers are available in the staff room to support faculty activities.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.1.1-Supporting-file.pdf
Paste link for additional information	https://gurukulcollegeofcommerce.com/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is dedicated to the holistic development of each individual, offering a wide range of events and opportunities designed to help students nurture their skills and talents across various disciplines. By encouraging active participation in extracurricular activities such as sports and cultural events, the institution promotes well-rounded growth.

Physical education and sports play a crucial role in helping students discover their physical potential and maintain their fitness levels, while also engaging their minds in productive and constructive activities. The institution boasts a multipurpose facility for a variety of indoor sports and physical activities, along with a well-equipped gymnasium to support the physical development of students.

The Sports Committee organizes interclass competitions, sports training programs, workshops, seminars, and conferences for students, faculty, and non-teaching staff. Annual sports tournaments are also held, with winners receiving certificates of recognition.

Additionally, the college features an air-conditioned auditorium with a seating capacity of 150 people, perfect for hosting events. The campus is also home to an open-air theatre, providing an ideal venue for multipurpose events, including student farewells and large gatherings.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.1.2-support-file.pdf
Paste link for additional information	https://gurukulcollegeofcommerce.com/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gurukulcollegeofcommerce.com/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.1.2-support-file.pdf

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

142.22

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Letter-head.pdf
Upload audited utilization statements	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Audit-Report-2022-23.pdf
Upload Details of budget allocation, excluding salary during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.1.4-.xlsx

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using the "Liberty" Library Management System (LMS), which was purchased in 2015. Since its implementation, the library has integrated the software to manage all operations, including acquisition, cataloguing, circulation, serials, and LAN-based OPAC (Online Public Access Catalogue). The current version of the software is v5.0 Build 8.034. It offers an OPAC facility for online searching of various reading materials, such as textbooks, journals, reference books, fiction, self-development books, and general reference books.

Additionally, the library subscribes to N-LIST, an initiative of the Ministry of Education (formerly MHRD), which provides access to over 6,000 e-journals and more than 199,500 e-books. To record library footfall, an online attendance system utilizing QR code scanning is in place.

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Library-Photos.pdf
Paste link for Additional Information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Supporting-file.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/library/
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.2.3.xlsx

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.98

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.2.3-1.pdf
Audited statements of accounts	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Audit-Report-2022-23.pdf
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.2.3.xlsx

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.2.4-1.pdf

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

➤ **Computer Centre :**

- The college has sufficient IT resources including 163 computers overall, out of these the students have access to five computer labs (158 computers) and a library (3 computers: E-Corner and 02 computers : Reading Room
- The college has 10 laptops, 10 CPU in classroom, mounted Projector with Mike, 14 Other Computers, 09 black-and-white printers, 02 colour printers and 01 all-in-one printers.
- The institution has an internet connection with a bandwidth of 300 MBPS and a separate 10 mbps leased line for Exam Strong Room.
- Wi-Fi facility is available in the College.
- An Internet facility is available for Online Lectures. Also all classrooms are equipped with a projector and mike system.
- All Computers are connected to the LAN network.

➤ **Software:**

- The college purchased various softwares and initiated AMCs to keep the softwares updated.
- Softwares used:
 - ✓ "RESO" Software - For Result
 - ✓ Power student E- Attendance software which is a mobile APP based software enabling faculties to share necessary information / assignments to students through the mobile APP.
 - ✓ " ADme" - Admission software
 - ✓ "Liberty" Software for library
 - ✓ " Tally Prime" Software for Accounts
 - ✓ Online Lecture Software (Google Meet) .

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.3.1-IT-facility-photos-CCTV-camera-photo-1.pdf
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Computer-Purchased.pdf

4.3.2 - Number of Computers

197

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Photos-labs.pdf
List of Computers	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/IT-Stock-Reg-1.pdf

4.3.3 - Bandwidth of internet connection in the Institution

A. 50MBPS

File Description	Documents
Upload any additional Information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.3.3-WIFI-Photos.pdf
Details of available bandwidth of internet connection in the Institution	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.3.3-Bandwidth-bills-1.pdf

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.22

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Letter-head.pdf
Audited statements of accounts	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/Audit-Report-2022-23.pdf
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.1.4-.xlsx

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college prepares a budget for the maintenance and utilization of physical, academic, and support facilities before the start of each academic year. This budget is reviewed and approved by the Trust Board and College Development Committee. The following maintenance procedures are implemented:

- In-house services handle electrical, IT, and plumbing requirements.
- Security services are outsourced and operate 24/7.
- Furniture is maintained as needed.
- Computers are upgraded from time to time and routine maintenance is performed on all machines.
- Annual Maintenance Contracts (AMCs) are in place for:
 - Housekeeping
 - Library software
 - Admission and result software
 - Copiers and Xerox machines
 - Air conditioners
 - Pest control services
 - Water purifiers
 - Gymkhana equipment
 - Website maintenance

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/01/4.4.2-support-file.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
18	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.1-attested-list.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.1-additional-info.pdf
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.1-5.1.2.1.xlsx
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
151	
File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.2-Additional-Beneficiary-List-22-23.pdf
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.1-5.1.2.1.xlsx

<p>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</p>	<p>A. All of the above</p>
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File Description	Documents
Link to Institutional website	https://gurukulcollegeofcommerce.com/value-added-courses/
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.3.docx
Details of capability building and skills enhancement initiatives (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.3-data-template.xlsx

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

935

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

935

File Description	Documents
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.4-addnl-data-template.pdf
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.4.xlsx

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.5-minutes-of-redressal-committeeanti-ragging.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.5-additional-Info.pdf
Details of student grievances including sexual harassment and ragging cases	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.1.5-details-final.pdf

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

176

File Description	Documents
Self-attested list of students placed	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.1Self-attested-placement-ist.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.1-mails.pdf
Details of student placement during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.1-details-of-stdt-placement-data-template.xlsx

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

68

File Description	Documents
Upload supporting data for student/alumni	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.2.1-transfere-certificates.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.2.1-Transript-list-additional.pdf
Details of student progression to higher education	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.2.1stdnt-progression-to-higher-education.xlsx

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.3.1-supporting-DATA.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.3.1-supporting-DATA.pdf
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.2.3.1.xlsx

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

04

File Description	Documents
e-copies of award letters and certificates	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/E-copies-of-awards.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/E-copies-additional.pdf
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.3.1-data-template.xlsx

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student Council at Gurukul College of Commerce plays a crucial role in the overall development of students by organizing a variety of academic and extracurricular activities. These initiatives enhance students' skills while promoting leadership, teamwork, and discipline. The council is made up of a dedicated group of students who work to meet the needs and aspirations of both their peers and faculty.

Key Responsibilities:

1. **Maintaining Discipline:** The council ensures students adhere to college rules, creating a positive learning environment.
2. **College Fest (FLAME):** Members actively organize the annual cultural fest, "FLAME - The Spirit Within," ensuring its success.
3. **Placement Activities:** The council supports students during campus placement.
4. **Inter-Collegiate Representation:** The council represents the college at inter-collegiate meetings, amplifying its presence in the academic community.
5. **Intra-College Volunteering:** Members engage in workshops, clubs, and events to foster student involvement.
6. **Seminar Coordination:** The council helps in organizing seminars and events to expand students' knowledge on academic and professional topics.

Structure: The council is led by office bearers - president, secretary and lady representative along with others are selected based on merit, including Class Representatives, WDC Leaders, NSS Leaders, and Cultural Coordinators. These leaders ensure a vibrant, disciplined, and student-focused environment at the college.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.3.2-Student-Council-22-23-1.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/council-pic-22-23.pdf

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.3.3.1-reports-final.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.3.3.1-addtional-.pdf
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.3.3.1.xlsx

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College Alumni Association plays a crucial role in maintaining a strong connection between alumni and the institution. Through the ongoing registration process, the association builds a comprehensive database of alumni who can actively engage in various events and initiatives.

Alumni also provide a valuable platform for networking, sharing experiences, and discussing current market trends. Through lectures and motivational talks, they inspire current students, offering guidance on career paths and personal development. Additionally, alumni contribute their expertise by serving as judges for events, providing valuable insights into competitions. They also participate in social and community-oriented activities such as blood donation drives, inter-collegiate festivals, and career counselling sessions. These contributions help foster a sense of community and ensure that alumni remain integral to the college's ongoing progress and success.

Ultimately, alumni engagement deepens the bond between the institution and its graduates, while offering student's invaluable mentorship, guidance, and support through diverse programs and initiatives.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/about-us/
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.4.1-Alumni-addnl-info.pdf

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/5.4.2.Alumni-Acct.pdf

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance structure is in tune with the institution's Vision and Mission.

Vision: To impart quality education with the commitment to shape career path of learners and inculcate cultural value in such a manner that there is holistic growth of the individual learner in particular and the society at large.

Mission: To emerge as one of the best College in the central suburbs of Mumbai for studies in the Commerce stream through value based quality education and preparing learners towards nation building.

- **Unique Institutional Characteristics:**

- The Vision and Mission reflect the institution's distinctive approach to addressing the educational, social, cultural, and economic needs of society.
- These elements are embedded in the institution's policies, guiding its operations and focus.

- **Commitment to Quality Education:**
 - The College is dedicated to delivering high-quality educational programs.
 - The institution emphasizes healthy practices, inclusion, responsibility, and social accountability in its educational approach.
- **Collaboration between Management and Principal:**
 - There is a collaborative effort between the management and the Principal in designing and implementing the institutional quality policy.
 - This teamwork ensures the governance is well-aligned with the college's broader vision and mission.
- **Structured Governance Framework:**
 - Academic and administrative departments are governed by clearly defined roles and responsibilities.
 - Mandatory bodies like the Internal Quality Assurance Cell (IQAC) and Internal Complaint Committee (ICC) play a vital role in maintaining and enhancing the quality standards of the college.
- **Commitment to Continuous Improvement:**
 - The governance model emphasizes accountability, continuous improvement, and the overall development of the college's functions.
 - These governance structures help maintain a consistent focus on quality and responsive improvements across all aspects of the institution.
- **Effective Governance and Accountability:**
 - The system is designed to ensure effective governance with transparent and accountable decision-making.
 - Roles and processes are well-defined, ensuring that all activities align with the institution's mission and vision.

This structured approach ensures a balance between educational quality, social responsibility, and continuous development within the institution.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.1.1.-A-Governance-Leadership-Decentralisation.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.1.1-B.docx

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

1. IQAC's Role in Quality Control:

- Supervises and ensures quality control across departments.
- Delegates authority to Heads of Departments (HODs) and Committee Heads for better management.

2. Principal's Role in Administration:

- Forms various committees to streamline and promote efficient execution of routine tasks.
- Provides oversight for academic and administrative functions.

3. College Development Committee (CDC):

- Sets guidelines for the implementation of academic and administrative activities.

4. HOD's Responsibilities:

- Convening departmental meetings to decide on lecture schedules, paper setting, and evaluations.
- Leading the planning and execution of seminars, workshops, career counselling, remedial measures, and departmental excursions.
- Overseeing internal examination processes like paper setting, moderation, evaluation, and marks submission.

5. Committees' Role in Extracurricular & Co-curricular Activities:

- Manage extracurricular and co-curricular activities to promote holistic student development.

6. Extension Activities & Outreach Programs:

- College continues to enhance and expand its extension and outreach programs.

7. Expansion of Educative Programs:

- The college has increased the range of educational programs including Add on Certificates, Value Added Programs, and Skill Development programs at the graduate level.

8. Administrative Office:

- Senior clerks manage the administrative tasks and office-related functions.

9. Short-Term and Long-Term Planning:

- The college prepares both short-term and long-term plans annually, aligned with its vision and mission, and ensures their execution.

This structure supports the efficient functioning of the college while ensuring continuous improvement in both academic and administrative processes.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.1.2-A.-Governance-Leadership-Decentralisation.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/CDC-PHOTOS-3.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

1. Role of the Management:

- The governing body, headed by the Honorary Secretary, guides the operations of the college.
- Policy decisions are made by the management during College Development Committee (CDC) meetings.

2. College Development Committee (CDC):

- The CDC is constituted according to the Maharashtra University Act, 2016, and includes members from diverse fields.
- It plays a key role in overseeing the college's development and ensuring effective decision-making.

3. Annual Budget:

- The annual budget is presented and approved by the management, ensuring financial oversight and alignment with college priorities.

4. Day-to-Day Operations Management:

- The Principal, IQAC, HODs, and committee heads manage day-to-day operations of the college, ensuring smooth functioning across various areas.

5. Committees' Oversight of Activities:

- Various committees are responsible for overseeing curricular, co-curricular, extra-curricular, and extension activities, ensuring a holistic approach to student development.

6. Role of the Principal:

- The Principal handles both academic and administrative functions of the college, providing leadership and direction.

7. College Administration's Responsibilities:

- The administration manages essential tasks such as accounts, admissions, eligibility, enrolment, examinations, and other administrative responsibilities.

8. IQAC's Role:

- The IQAC's composition is in accordance with NAAC guidelines.
- It monitors activities across both academic and administrative domains and recommends improvements for quality enhancement.
- It plays a key role in preparing the academic calendar, focusing on strategic development and involvement of all stakeholders in the implementation process.

9. Collaboration in Planning and Policy Deployment:

- The IQAC, together with the heads of various departments, develops and deploys policies aimed at improving quality in the institution.
- Each department's HOD/Coordinator is responsible for their unit and works with other faculty members to assist in planning and deployment of quality-focused activities.

10. Commitment to Excellence:

- The entire structure, from the management to the individual departments, works together to ensure the highest standards of excellence in academic, administrative, and extracurricular activities.

This structure ensures a well-coordinated approach to governance, academic growth, and quality improvement in the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	https://gurukulcollegeofcommerce.com/plan-of-action/
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.2.1.-B.Institutional-Perspective-plan.-docx.docx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. Heads of Statutory Committees:

The College Development Committee, Grievance Redressal Committee, Internal Complaints Committee, Anti-Ragging Cell, and other statutory bodies operate in accordance with established standards.

2. Time Table Committee:

The Time Table Committee is responsible for preparing the master timetable, ensuring that academic schedules are well-organized and aligned with institutional needs.

3. Examination Committee:

The Examination Committee oversees the conduct of both internal and external exams, ensuring proper evaluation and examination processes.

4. Departmental Academic Activities:

Each academic department organizes its own activities, promoting department-specific educational goals and engagement.

5. Staff Meetings:

Regular staff meetings are conducted to review the college's functioning and to evaluate the implementation of policy decisions, ensuring alignment with institutional goals.

6. Class Mentors:

Class mentors are appointed for each class to manage discipline, attendance, and academic progress. They also provide mentoring and counselling to students, supporting their overall development.

7. Committees for Co-curricular and Extra-curricular Activities:

Specialized committees are responsible for organizing and overseeing cultural, sports, and other co-curricular activities to promote holistic student development.

8. Extension Units (NSS, DLLE):

The NSS (National Service Scheme) and DLLE (Department of Lifelong Learning and Extension) provide opportunities for students to participate in social work, encouraging social responsibility and inclusion.

9. Staff Recruitment and Service Rules:

The appointment and service rules for teaching and non-teaching staff are determined based on workload and workforce analysis at the end of the academic year. Staff appointments adhere to the service rules set by the UGC, University of Mumbai, Government of Maharashtra, and the Management, as specified in the institution's Standard Operating Procedures (SOPs).

This structure ensures smooth functioning across academic, administrative, and student-related activities, contributing to the overall governance and development of the institution.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.2.2-A-Policies-administrative-setup-appointment-and-service-rules-Procedures.-docx.docx
Link to Organogram of the institution webpage	https://gurukulcollegeofcommerce.com/wp-content/uploads/2024/01/organogram.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.2.2-C.docx

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.2.3-ERP-software-docs.pdf
Screen shots of user inter faces	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/ERP-SOFTWARE-Screenshots22-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Updated-Software-purchase-bills-22-23-.pdf
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.2.3.xlsx

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The employee benefits and welfare initiatives at the institution:

1. Statutory Benefits:

Employees are entitled to Provident Fund and Gratuity benefits as per statutory norms.

2. Maternity Leave:

Permanent, full-time female staff are entitled to 180 days of maternity leave.

3. Leave Benefits:

Casual, medical, and paid leave are provided according to university norms. Compensatory, duty, and study leave are granted as per institutional policy.

4. Uniform and Allowances for Class IV Staff:

Class IV staff receive two uniforms upon joining and every alternate year, along with washing allowances.

5. Reimbursement of Travel and Conference Expenses:

Staff attending National and International Conferences have their travel expenses and paper publishing expenses reimbursed.

6. Encouragement for Research:

Staff are encouraged to undertake University Minor Research Projects to promote academic growth and research involvement.

7. Salary Increments:

Increments are provided to all regular teaching and non-teaching staff in line with management policy.

8. Internal Complaints Cell:

The college has an Internal Complaints Cell for preventing sexual harassment at the workplace, ensuring a safe and supportive environment.

9. On-Campus Facilities:

Medical, pantry, and purified water dispenser facilities are available on campus for staff convenience. Free Wi-Fi and internet access are provided for staff use, supporting both academic and administrative needs.

10. Health and Wellness Initiatives:

The college organizes free health check-up camps for staff to support their well-being.

11. Staff Bonding Events:

Events like Women's Day, Sports Day, Teacher's Day, staff picnics, and staff birthdays are celebrated to foster a sense of community and staff bonding.

These benefits and initiatives reflect the institution's commitment to supporting its employees' well-being, professional growth, and a positive working environment.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.1-A-index.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/photos-of-effective-welfare-measures.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

15

File Description	Documents
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.2.1-A-.docx
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.2.xlsx-template.xlsx

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.3.1-C.docx
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.3-.xlsx

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

34

File Description	Documents
IQAC report summary	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/IQAC-Report-22-23.pdf
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.4.1-C.docx
Details of teachers attending professional development programmes during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.3.4-data-template.xlsx

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

1. Annual Performance Assessment:

The performance of each employee is assessed annually, ensuring regular evaluation and feedback.

2. Faculty Assessment:

Faculty members are assessed through the Annual Self-Assessment for the PBAS (Performance-Based Appraisal System). The PBAS proforma, filled by the faculty, is reviewed and verified by the Heads of Departments, followed by the Principal. Faculty members due for promotions are recommended based on their API (Academic Performance Indicator) score, and they must appear before a screening-cum-selection committee.

3. Non-Teaching Staff Assessment:

Non-teaching staff are assessed through Annual Confidential Reports and Annual Performance Appraisals, ensuring that their performance is also evaluated systematically.

4. Assessment Categories for Staff:

Various parameters are considered while assessing staff performance. These include:

- Departmental Abilities
- Capacity for hard work
- Discipline
- Reliability
- Relations/Cooperation with superiors, subordinates, colleagues, students, and the public
- Efficient organization of documents and technical abilities.

5. Annual Confidential Report (ACR):

The ACR uses multiple parameters, providing a comprehensive evaluation of staff performance.

6. Cumulative Grade Assessment:

The overall performance is determined based on the cumulative grade assigned by the Principal after reviewing the ACR.

7. Impact of Performance Appraisal:

The Annual Confidential Report and Performance Appraisal System play a significant role in:

- Evaluating employee performance
- Motivating employees to improve their performance
- Identifying strengths and weaknesses
- Ensuring that employees perform better and grow professionally.

This structured performance assessment system not only helps in evaluating staff but also provides insights that can guide career development, promotions, and areas for improvement.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/performance-appraisal-teaching.pdf
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/performance-appraisal-non-teaching.pdf

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit and oversight process at the institution:

1. Internal Financial Audits:

The institution conducts internal audits on a quarterly basis to ensure proper maintenance of its annual accounts.

2. Internal Audit Scope:

The internal auditor conducts audits covering:

- Voucher entries, Fees collections and grants received for scholarships, especially for SC/ST students.

3. Stock Verification:

It is conducted once a year to ensure accurate inventory management and that all assets are accounted for.

4. Audit Report and Review:

The final copy is submitted to the Trust for review. Which is also forwarded to the Principal for further review and oversight.

5. Annual External Audit:

At the end, the institution undergoes an external audit conducted by C.A. C.D. Mehta and Associates, a Chartered Accountant. This external audit ensures compliance with financial regulations and offers an independent review of the institution's financial practices.

6. Financial Transparency and Compliance:

The audited financial statements serve as the basis for filing the Return of Income every financial year.

7. Purpose of Audits:

To ensure financial transparency, accuracy, and compliance with all regulatory requirements.

This rigorous auditing process reinforces the institution's commitment to financial integrity and compliance with applicable financial laws and standards.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.4.1.A.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Budget-for-the-22-23-.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

58000

File Description	Documents
Annual statements of accounts	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Balance-sheet-22-23.pdf
Any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Ledger-2022-23.pdf
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.4.2.xlsx-template.xlsx

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund mobilization and financial management strategies at the college:

Fund Mobilization Strategies:

1. Admission Fees:

Funds are collected through admission fees paid by students at the time of enrolment.

2. Other Fees:

Additional fees are collected for various services and documents, including:

- ATKT Examination fees
- Transcript fees
- Bonafide certificate fees
- Letter of Recommendation (LOR) fees
- Railway concession
- Duplicate ID card
- Duplicate Mark sheets.

3. Interest from Fixed Deposits:

Interest income from the college's fixed deposits held in the bank contributes to the fund pool.

4. Alumni Contributions:

The alumni network contributes funds to support college activities, fostering a connection between the institution and its past students.

5. Minor Research Project Funds:

The University of Mumbai provides funds for teachers' Minor Research Projects, contributing to academic research and development.

6. Seminar Funds:

The Consumer Guidance Society of India provides funds for organizing seminars for students, enhancing their knowledge and exposure.

7. Scholarship Funds:

The college receives funds from Government NGOs, charitable trusts, and private bodies to provide student scholarships, supporting their academic journeys.

8. Sponsorship for Intercollegiate Fest:

Sponsorship funds are raised for organizing the intercollegiate fest (FLAME) and Career Fest, an event that promotes student engagement and college visibility.

9. NSS Fund :

Funds are received from University of Mumbai for conducting various activities and residential camp for academic term.

Financial Resource Utilization:

1. Budget Planning:

A budget is prepared in advance to cover regular expenses, including:

- Staff salaries
- College operating expenses

The budget is reviewed and allocated by the management to ensure sufficient funds for the smooth execution of college activities.

2. Vendor Quotations:

For purchases, the college follows a transparent process by obtaining a minimum of three quotations from vendors to ensure competitive pricing and value for money.

3. Systematic Purchasing and Payment Process:

There is a systematic process in place for purchasing and releasing payments for daily expenses, including consumables and services, ensuring financial discipline.

4. Regular Audits:

Both internal and external financial audits are conducted regularly to ensure that financial practices are in compliance with regulations, and resources are utilized appropriately.

This structured approach to fund mobilization and financial management ensures that the college maintains financial stability, transparency, and accountability, while also promoting sustainable growth and development of its academic and co-curricular activities.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Budget-for-the-22-23.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC's contributions to institutionalizing quality assurance strategies and processes:

1. Development and Application of Quality Parameters:

- **Raised Awareness:** The IQAC raised awareness among faculty and staff about quality assessment parameters, ensuring that everyone understands the importance of quality assurance.
- **Streamlined Activities:** Introduced new models and systems to streamline academic and administrative activities, making them more efficient.
- **Transparency:** Designed forms and maintained records for ensuring transparency in all processes, allowing for easy tracking and accountability.

2. Creating a Learner-Centric Environment:

- **Learner-Centric Initiatives:** Led initiatives aimed at transforming the learning environment on campus, focusing on making it more student-oriented and supportive.
- **Feedback Transparency:** Uploaded feedback from students, staff, and other stakeholders on the college website, ensuring transparency and openness in collecting and responding to feedback.

3. Feedback Response System:

- **Annual Online Feedback:** Conducted online feedback collection every year from stakeholders (students, faculty, staff, and parents) to evaluate academic, administrative processes, and campus facilities.
- **Response Mechanism:** Ensured that feedback is addressed in a timely manner, leading to continuous improvement in various areas.

4. Enhancement in Curricular, Co-curricular, and Extension Activities:

- **Organized Activities:** The IQAC organized workshops, seminars, exhibitions, and competitions to enhance student engagement in both academic and extracurricular activities.
- **Increased Student Involvement:** These activities were designed to increase student involvement, broadening their learning experience beyond the classroom.

5. Documentation:

- **Record Maintenance:** Required faculty and departments to maintain proper records of academic activities, ensuring consistency and accountability.

- **Annual Report Compilation:** Collected necessary documents from departments and faculty for compiling the Annual Report, which highlights institutional achievements and activities.

6. Implementation of Best Practices:

- **Best Practices Coordination:** Coordinated and implemented best practices across the institution, ensuring that quality is maintained in every aspect of college functioning.
- **Guidelines for Events:** Provided detailed guidelines for organizing events by committees, bodies, and departments to maintain a standard of excellence.

7. Development of Quality Culture:

- **Program Organization:** Conducted programs to build a quality culture within the institution, promoting a sense of responsibility towards maintaining high standards in both academic and administrative processes.
- **Guidance for Event Organization:** Provided guidance on how committees, bodies, and departments could organize events that align with the institution's values and goals for quality education.

IQAC's role is pivotal in fostering a culture of continuous improvement, transparency, and accountability, ensuring that quality assurance strategies are embedded in the institution's operations and practices. Their efforts help ensure that the institution stays committed to its mission of offering quality education while meeting the expectations of its stakeholders.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.5.1-A.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/PTA-meeting-22-23.pdf

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC's review and improvement of the teaching-learning processes:

1. Annual Review of Teaching-Learning Processes:

- **Academic Calendar Preparation:** An Academic Calendar is prepared before the commencement of each academic year to

ensure proper planning and execution.

- Identification of Needs: Recognized the need for more interactive and visual teaching methods to enhance student engagement and understanding.
- Teaching-Learning Policy: The institution has a well-defined teaching-learning policy to guide academic practices.
- Verification of Learning Outcomes: Periodic verification through student feedback and departmental meetings to assess learning outcomes.
- Annual Review: IQAC reviews the teaching-learning process, structures, and methodologies each year.

2. Institutional Reviews Facilitated by the IQAC:

- Feedback on Teachers' Performance: Collected feedback from students to evaluate and improve the teaching quality.
- Annual Academic and Administrative Audit: Conducted audits to assess both academic and administrative performance, ensuring overall institutional effectiveness.
- Gender Audit: Conducted by experts to assess gender inclusivity and address related issues.
- ISO Certification: The college has successfully completed ISO Certification for 21001/14001/50001, ensuring adherence to international quality standards.

3. Alumni Involvement in Teaching-Learning Process:

- Guest Speakers: Alumni actively contribute as guest speakers, enriching the learning experience with real-world insights.
- Career Guidance Sessions: Alumni conduct career guidance sessions, helping students plan their professional paths.
- Event Judging and Extension Activities: Alumni participate in judging events and actively engage in extension activities, connecting the institution to the wider community.

4. Implementation of Teaching-Learning Reforms Facilitated by IQAC:

- Annual Plan of Action: The IQAC's annual plan includes recommendations for improving teaching, learning, and evaluation practices.
- Student-Centric Methods: Emphasis on student-centric teaching methods to make learning more engaging and interactive.

- **Development of Academic Infrastructure:**
 - ICT-enabled Smart Classrooms for enhanced digital learning.
 - Wi-Fi campus to ensure accessibility to online resources.
 - Additional books and journals to support research and learning.
 - Internships, add-on courses, virtual tours, and case studies to bridge the gap between theory and practice.
- **Enrichment Programs:** Organized guest lectures, seminars, and conferences to expose students to diverse perspectives and experts in various fields.

The IQAC's initiatives focus on continuous improvement in teaching and learning, ensuring that the institution stays innovative, student-centered, and aligned with industry standards. These efforts help foster an enriching environment where students are actively engaged in their educational journey.

File Description	Documents
Paste link for additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.5.2-A.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.5.2-B.docx

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://gurukulcollegeofcommerce.com/wp-content/uploads/2024/01/ANNUAL-REPORT-22-23.pdf
Upload e-copies of the accreditations and certifications	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.5.3-B.docx
Upload any additional information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/Certification-by-the-auditing-agency.pdf
Upload details of Quality assurance initiatives of the institution (Data Template)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/6.5.3-.xlsx

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College provides safe working environment for female staff and students through facilities like installation of cameras within campus, separate Girls Common Room, lady security personnel, vending and burning machines of sanitary pads and complaint box (sakhi box) for putting complaints and also provision for dealing secretly with complaints by Internal Complaint Committee (ICC). WDC Unit of Gurukul College of Commerce organizes following activities for Gender Sensitization in the academic year 2022-23.

1. Awareness amongst first year students about college WDC, its aims and objectives.
2. Awareness and gender sensitization through group discussions, debates and other activities.
3. Session on Personality Development and Hygiene.
4. Awareness about using sanitary pad's vending and disposal (Burning) machine.
5. 3Days self - defense training workshop.
6. Interactive session with lady police Sub-Inspector. (PSI)

File Description	Documents
Annual gender sensitization action plan	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.1-Annual-Gender-Sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.1-Special-Facilities-For-Women.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 1 of the above

File Description	Documents
Geo tagged Photographs	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.2-Institutional-facilities-geo-tagged-photos.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.2-Institutional-Facilities-for-Alternate-Source-of-Energy.pdf

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Institution has proper solid waste management system in place.
2. Dry waste is collected from college premises and handed it over to BMC authorities for further disposal.
3. Wet waste of the canteen is used in the compost pit for recycling and collected fertilizer is being used for gardening within the campus.
4. E- Waste is collected from the students and staff by NSS and DLLE Volunteers and handed it over to recognized authorities for further recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.3-Facilities-for-the-waste-Management.pdf
Geo tagged photographs of the facilities	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.3-Geo-tagged-photos-2.pdf

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.4-Water-Conservation-facilities-geo-tagged-photos.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.4-Water-Conservation-facilities-plan.pdf

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.5.1-Initiatives-for-greening-the-campus-geo-tagged-photos.pdf
Various policy documents / decisions circulated for implementation	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.5.1-Initiatives-for-greening-the-campus-policy-document.pdf
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.6-Certification-by-the-auditing-agency.pdf
Certification by the auditing agency	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.6-Certification-by-the-auditing-agency-1.pdf
Certificates of the awards received	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.6-Certificates-of-Awards.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.6-Any-other-Relevant-Information.pdf

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.7-Disabled-friendly-environment-geo-tagged-photos.pdf
Policy documents and information brochures on the support to be provided	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.7-Disabled-friendly-environment-policy-document.pdf
Details of the Software procured for providing the assistance	<p align="center">No File Uploaded</p>
Any other relevant information	<p align="center">No File Uploaded</p>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. 08 Blood Donation Camps were organized by NSS Unit 02 at college campus and 06 at Ghatkopar railway station.
2. AIDS Awareness campaign was organized to aware the community about emergency helpline numbers.
3. Donation drives including donations of cloth, stationery and sanitary napkins were organized for socio - economic harmony.
4. The initiative for communal and social harmony was undertaken through various activities of NSS and DLLE
5. Wall painting with educational tools and messages at ZP School during NSS Camp and also installation of 2 solar lamps and 2 cement concrete dust bins at adopted village.
6. Institution also organizes activities through Marathi, Hindi and Gujrathi Mandal's for cultural, regional and linguistic harmony in the institution.
7. 30 hours certified Add-on course on Social inclusion at Gurukul Centre for Special Children by NSS and DLLE students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.8-Inclusive-Environment-Supporting-Documents.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.8-Additional-Information.pdf

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1. Institution takes the initiatives in sensitization of students and employees towards the constitutional obligations including rights, duties and responsibilities of citizens through various activities undertaken by college committees including student council, NSS, DLLE, WDC.
2. Celebration of Constitution Day including reading of preamble and FRs and FDs.
3. Celebration of Independence Day and selling tri-colour bands.
4. Voter ID awareness drive and Voter registration drive.
5. Playing of National Anthem every day.
6. Celebration of Constitution Day by NSS volunteers at NSS, University of Mumbai.
7. Performance of parade by NSS volunteers on republic day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.9-Constitution-Obligation-Details-of-Activities.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.9-Any-other-Relevant-Information.pdf

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4.</p> <p>Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.10-Policy-Document.pdf
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.10-Monitoring-Committee.pdf
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

During the academic year 2022-23 as follows:

1. Celebration of Environment Day by NSS Volunteers by plantation of saplings in the campus and creating green zone.
2. Celebration of Yoga Day by NSS Unit in association with Ambika Yoga Kutir on 18th June 2022.
3. Celebration of Gandhi Jayanti on 2nd Oct by NSS volunteers with NSS, University of Mumbai through Bhajan Sandhya.
4. Celebration of Teachers Day by NSS Unit by gifting saplings and DLLE Unit.
5. Celebration of World AIDS Day by NSS Unit with Red Ribbon Club (RRC) and MDACS (Mumbai District AIDS Control Society).
6. Celebration of International Women's Day on 8th March 2023 by WDC committee for the female staff of the college.
7. Celebration of Gujrati, Hindi and Marathi Diwas by Bhasha Samiti.

Celebration of Traditional Day by Cultural Committee.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.11-Annual-Report.pdf
Geo tagged photographs of some of the events	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.1.11-Geo-tagged-Photographs.pdf
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1st Best Practice: Communal Inclusion through Blood Camps

- Objective: Provide free blood units to the economically disadvantaged.
- Context: Blood shortages are a recurring issue in Mumbai's BMC/Govt hospitals.
- Practice: In 2022-23, the institution organized 8 blood camps (2 at the college and 6 at Ghatkopar Railway Station).
- Evidence of Success: A total of 739 blood units were collected, earning recognition from the University of Mumbai and NSS Cell with certificates and mementos.
- Challenges: Recruiting NSS volunteers during vacations and encouraging railway passengers to donate blood during peak hours proved difficult.

2nd Best Practice: Quality Improvement through Audits

- Objective: Enhance quality across academic, administrative, environmental, energy and gender domains.
- Context: The cost of implementing suggestions is a financial challenge for the institution.
- Practice: The institution undertook ISO Certification for 2022-23, covering educational, environmental, and energy audits, and conducting regular gender and administrative audits.
- Evidence of Success: The institution became one of the few in Mumbai to be ISO certified (21001/14001/50001), leading to improved performance in academics and extracurricular activities.
- Challenges: The financial burden of implementing suggestions of audit is a significant challenge for the unaided institution.

File Description	Documents
Best practices in the Institutional website	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.2.Best-Practices.pdf
Any other relevant information	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.2-Any-other-Relevant-Information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gurukul Educational Institution is established in 1912 and has successfully completed 112 years in 2023-24. The Mumbai Pradesh Arya Vidya Sabha (MPAVS), more than a century old organization manages the Gurukul Educational Institutions and has offered dedicated services to the nation in the field of education. The organization is registered under the Mumbai Public Trust Act of 1950 and has been conferred the status of a Gujarati Linguistic Minority Institution by the Government of Maharashtra. The philanthropic journey of MPAVS towards education began with a primary school for children with focus on the underprivileged section of our society. Which has now grown to a complete center for education from nursery, primary, secondary, higher secondary, technical high school, school for special children to a full-fledged Degree College of Commerce affiliated to the university of Mumbai. Inspired by the preaching of Swami Dayanand Saraswathi and other spiritual leaders of India, the MPAVS has remained committed to ethics by not accepting capitation fee or donation for admissions.

File Description	Documents
Appropriate web in the Institutional website	https://gurukulcollegeofcommerce.com/wp-content/uploads/2025/02/7.3-Institutional-Distinctiveness.pdf
Any other relevant information	https://gurukulcampus.edu.in/

7.3.2 - Plan of action for the next academic year

- **Installation of Solar Lamp**
- **LED Lights**
- **Energy Efficient Fans**
- **Permanent Affiliation**
- **2F/12B Status**
- **More recognised research publications**