



ओ३म्  
Mumbai Pradesh Arya Vidya Sabha's  
**GURUKUL COLLEGE OF COMMERCE**  
(College Code - 551)

(Permanently Affiliated to the University of Mumbai)

NAAC Accredited "B+" Grade (2<sup>nd</sup> Cycle)

(ISO Certified: 21001/14001/50001)

Tilak Road, Ghatkopar (East), Mumbai - 400 077 ( PH: 022 2501 5688 / 93217 84236 )

Email: - [gccghatkopar@gmail.com](mailto:gccghatkopar@gmail.com) Website: - [www.gurukulcollegeofcommerce.com](http://www.gurukulcollegeofcommerce.com)

22/01/2025

## NOTICE

All the T.Y.B.Com, T.Y.B.Com (A.&F.), T.Y.B.Com (B&I), TYBMS, & MCOM (Advanced Accountancy/ Business Management) Part-II - **passed out students for the Academic Year 2023 – 2024** are hereby informed that **Refund of Library, Caution Money & Laboratory Deposits will be starting from 23<sup>rd</sup> January,2025 to 21<sup>th</sup> February,2025.**

Refund Application printout is to be taken from college website (<https://gurukulcollegeofcommerce.com/mous/student-support/>) ( **Student Support → Application Forms → Form for Refund of Library/Caution Money Deposits**) and submit with the below mentioned documents latest by **21<sup>th</sup> February,2025** between 9.30 a.m. to 1.00 p.m. at college office counter.

Documents for submission: -

- Original Fees receipt of F.Y., S.Y & T.Y OR MCOM PART I & II
- I-Card & Library Cards of F.Y, S.Y & T.Y OR MCOM PART I & II
- Academic Bank Credit - ABC ID Card Xerox  
Please write following detail on Backside of ABC ID CARD XEROX  
Class / Student ID / Name / PRN Number / Aadhar Card Number /  
Sem VI Seat Number (TY) or Sem IV Seat Number for MCom


**Also required Bank Passbook copy of first page / Cancelled Cheque of student's bank account only.**

**Note: -**

- *No refund will be considered after the deadline and /or without original fee Receipt*
- *Refund will be **processed/credited** directly to student's bank account from college in the month end of March.*



By Order

  
I/c Principal



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## Application form for Refund of Library/Caution Money/Laboratory Deposits

To,  
The Principal  
**Mumbai Pradesh Arya Vidya Sabha's Gurukul College of Commerce,**  
Tilak Road, Ghatkopar(E), Mumbai- 400077.

Dear Sir/ Madam,

I was a student of your college studying in the \_\_\_\_\_ class during the academic year 20 - 20 and wish to apply for refund of Caution Money Deposit / Library Deposit/Laboratory Deposit.

My particulars are as under:

Academic year :- \_\_\_\_\_ Class: - \_\_\_\_\_ Div: \_\_\_\_\_ Student UID No.: \_\_\_\_\_

Name in full: \_\_\_\_\_  
(Surname) (Student Name) (Middle Name) (Mother's Name)

Contact No: - \_\_\_\_\_ Email ID: - \_\_\_\_\_

Final Year University Exam Seat No - : \_\_\_\_\_ PRN No - \_\_\_\_\_

Aadhaar Card No - : \_\_\_\_\_ Name on Aadhar - \_\_\_\_\_

ABC ID No - : \_\_\_\_\_ Name on ABC ID - \_\_\_\_\_

**Amount of Library Deposit Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_**

**Amount of Caution Money Deposit Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_**

**Amount of Laboratory Deposit Rs. \_\_\_\_\_ Receipt No. \_\_\_\_\_ Date \_\_\_\_\_**

### Bank Details:

Beneficiary Name: \_\_\_\_\_

Account no: \_\_\_\_\_ Bank IFSC code: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

Yours faithfully,

Office Clerk Receiver's

Signature Signature of the student

- Forms should be submitted between the mentioned dates in notice along with Original Fee receipts of previous three years (FY to TY) & two years of ( MCOM part 1 & 2 & ABC ID XEROX
- Bank details must be filled correct and the copy of the passbook has to be enclosed. Any discrepancy found; refund will be cancelled.

**Library Department:** - the student has returned the Identity Card and Library Card and has no dues.

Date: - \_\_\_\_\_

Signature of the Librarian

### Acknowledgment

Name of the student: - \_\_\_\_\_

Class: - \_\_\_\_\_ Div: \_\_\_\_\_ Student UID NO.: \_\_\_\_\_ Year \_\_\_\_\_

Refund of Deposit Rs. \_\_\_\_\_.

Signature of Clerk