

Application for Transference Certificate

From,

Student full Name : _____

Residential address of the student : _____

Pin Code : _____

Date :- _____

Tel. No. : _____

To,
The Principal

Respected Sir / Madam,

Sub :- Issuance of Transfer Certificate.

I hereby state that I am seeking admission to the _____ class in the Gurukul College of Commerce, Ghatkopar (East), Mumbai – 400 077 and I request you to send my Transference Certificate (Offline & Online) to the Principal of this college.

I attend the _____ class Div _____ Roll No. _____ during the First Year / Second Year/Third Year of the academic year _____ and passed / failed / was awarded A.T.K.T. at the examination held by the College / University in April / October, _____ seat No. was _____.

Thanking you,

Yours sincerely,

(Student's Signature)

Forwarded with compliments to the Principal, _____
_____ college, for favour of compliance.

Principal
Gurukul College of Commerce